

INFORMATION TECHNOLOGY COMMITTEE MEETING MINUTES
APRIL 6, 2021

INFORMATION TECHNOLOGY COMMITTEE MEMBERS PRESENT: Griffith, Clary, Hicks, Shaw, Hogan, Ward

INFORMATION TECHNOLOGY COMMITTEE MEMBERS ABSENT: Ferguson

SUPERVISORS: Hall, Henke, Fedler, O'Brien

Debra Prehoda, Clerk of the Board

Al Nolette, County Treasurer

Roger Wickes, County Attorney

Teri McNall, CIO Information Technology

Melissa Fitch, County Administrator

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

1. Call to Order
2. Accept Minutes – March 9, 2021
3. County Attorney – Cyber Security Report
4. Information Technology
 - A. Project Updates
5. Other Business
6. Adjournment

Chairman Griffith called the meeting to order at 10:27 A.M.

A motion to accept the minutes of the March 9, 2021 meeting was moved by Mr. Shaw, seconded by Mr. Hogan, and adopted.

COUNTY ATTORNEY: Roger Wickes, County Attorney, addressed the following item with the committee:

- Cyber Security Report, handout attached. No significant items internally to report. After discussions with the Cyber Security Officer have decided to include a monthly item of interest to the report and this month highlighting April is National Supply Chain Integrity Month. They are in the process of working to develop along with the IT CIO requirements that the County is going to put in contracts to our vendors to make sure that they have some of the proper safeguards in place depending on what we are buying from them and how we are buying from them. This is probably something towns might want to consider incorporating in their contracts as well.

INFORMATION TECHNOLOGY: Teri McNall, Information Technology CIO, addressed the following items with the committee:

- Project Updates, handout attached.
 - Added a few projects: new time clocks for the parks ordered, doing some reconfiguration on our backup infrastructure and in the process of upgrading one of our cyber security apps to add an additional module as well as upgrade to a new version on the product that we already own.

OTHER BUSINESS: None.

A motion to adjourn was moved by Mr. Hogan, seconded by Mr. Ward, and adopted. The meeting adjourned at 10:31A.M.

*Debra Prehoda, Clerk
Washington County Board of Supervisors*



WASHINGTON COUNTY ATTORNEY'S OFFICE

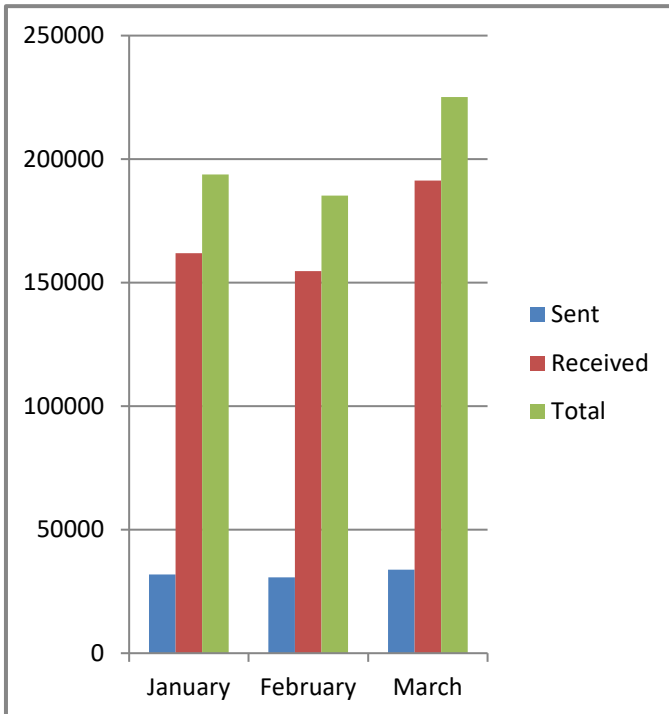
County Cyber Security Office

383 BROADWAY, FORT EDWARD, NY 12828
PHONE (518)746-2106 – FAX (518)746-2137
cyberaware@washingtoncountyny.gov

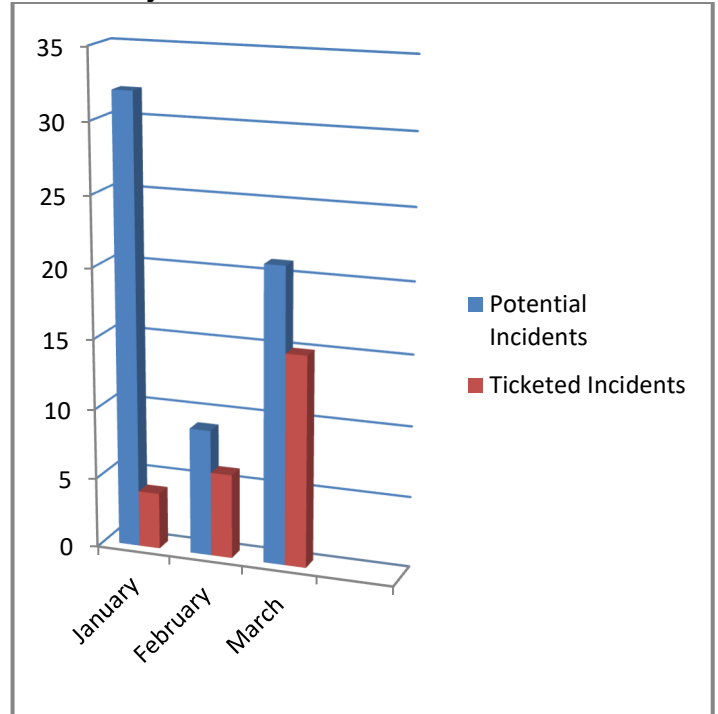
Karen R Pratt
Cyber Security Officer

Cyber Report 3/1/2021 – 3/31/2021

Email Transaction Statistics



Security Statistics/422 Million Data Points



Incident/Remediation Efforts

- Received 40 advisories/vulnerabilities/security updates. Reviewed, distributed and remediated where necessary.
- Received 4 advisories relating to elections subject. Reviewed, distributed and remediated where necessary.
- Shared with colleagues pertinent situational awareness notifications received via NYS and/or other resources.
- Researched and discussed 39 inquiries of e-mail or other containing information or links that elevated suspicion.
- Researched and discussed 51 alerts of abnormal file behavior within organization.

Monthly Item of Interest

- April is National Supply Chain Integrity Month bringing attention to enhancing the security and resiliency around supply chain risk. The supply chain is composed of hardware, software, managed services from third-party vendors, suppliers, service providers and contractors. If exploited there can be consequences that affect all users of the technology or service. See <https://www.cisa.gov/supply-chain-integrity-month>
 - Who are your third party suppliers? Do they depend upon other parties or resources? What are they?
 - Do your suppliers maintain a security culture to address risk?
 - How do your suppliers protect from unauthorized access to critical systems?
 - How do your suppliers dispose of assets that may contain your data?
 - Do your suppliers provide security awareness training to their employees?
 - For more information https://www.cisa.gov/sites/default/files/publications/ict_scrm_essentials_508.pdf

On Time			Later than expected	OverDue			
Start Date	Goal	Status	Item	Description	Dept	Complete	Latest Activity
10/19	2/20	In Process	windows 10 deployment	All computer up to windows 10 OS	All	99%	Finalizing and cleaning up
10/20	12/20	In Process	Soft Phone installation	Installation of servers/networking for Soft phone deployment	All	95%	Hardware received and phase 1 rollouts in process
12/19	5/21	In Process	MDM solution deployment	MDM solution to manage mobile devices	All	40%	Building policies and testing devices
1/21	5/21	Pre work	Patrol Car Router upgrade	Router upgrade for Patrol Cars	Sheriff/IT	5%	waiting on hardware
1/21	4/21	In Process	GIS Server replacement	Upgrading and replacement of GIS Server/Workstations	Real Property/IT	40%	Working with vendor
3/21	4/21	On Hold	Time clock installation for Parks	Install new Prox reader time clocks at Parks	B&G	10%	waiting on hardware
3/21	5/21	In Process	Backup structure reconfiguration	Restructuring backup to new devices	IT	75%	In process
3/21	6/21	In Process	Cyber app upgrade	Cyber Security App upgrade and expansion	IT	30%	Working with vendor